# Letter of Invitation

# REQUEST FOR QUOTATION

**Ministry of Health & Medical Services**

Nawerewere,

Tarawa,

Republic of Kiribati

To Whom It May Concern,

The Ministry of Health and Medical Services invites Quotations from Tenderers to provide the Services described in this Request for Quotation (RFQ) as below.

## Procurement No: ****22-SS004-23****

Issue Date: 1st November 2023

RFQ Closing Date: 27th November 2023 – 5pm (Tarawa Time)\*

Procurement Title: Request for Quotation (RFQ) for [Security Service]

This RFQ consists of the following documents, in addition to this letter, in separate files:

* **Instructions on how to submit the Quotation**
* **Time Schedule for the RFQ/procurement process**
* **Specification of Services to be provided**
* **Evaluation Criteria and Method**
* **Specific Contract Conditions for the provision of Standard Services**
* **General Contract Conditions for the provision of Standard Services**
* **Certificate of Compliance Form**
* **Availability of Financial Resources form**

A Service Provider will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

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Benny Teuea

Secretary, MHMS

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

*\* Please note that late submissions will not be considered*